January 14, 2016

Dear Applicant:

Thank you for applying for a Robert Borczon Memorial Scholarship. We are pleased to provide you with this opportunity to apply for funds so that you may further your education in a health-related field. Columbus Regional Health Foundation is pleased to administer the Robert Borczon Memorial Scholarship as a way to provide financial assistance to Columbus Regional Hospital employees.

The following attachments have been provided for your review and use during the application process:

♦ A description of the Scholarship Fund/requirements
♦ Application cover sheet w/checklist
♦ Application form
♦ (2) Character Recommendation forms (one from current supervisor)

Incomplete applications will not be considered for this scholarship.

As a reminder, the following are important dates for the Scholarship process. If you are chosen as a finalist, you must be available for interviews that will be conducted during the morning of Friday, May 6th. Please make arrangements now to be available on this date.

♦ Monday, April 18, 2016 Completed applications due in the Foundation office by 5:00 pm.
♦ Friday, April 29, 2016 Finalists notified; interviews scheduled
♦ **Friday, May 6, 2016** Finalists’ interviews
♦ Monday, May 9, 2016 Winners notified and announced

Best wishes in pursuing the scholarship and achieving your educational goals and feel free to call the Foundation office at 376-5100 if you have questions.

Sincerely,

Julie Abedian
President
Robert Borczon Memorial Scholarship Fund
Columbus Regional Health Foundation

Robert Borczon was the chief administrator at Columbus Regional Hospital from 1967 until his retirement in 1985. He believed in the importance of education and desired that hospital employees be provided an opportunity to further their training. He was a supporter of employees who set high educational goals for themselves and diligently worked to accomplish them.

When Mr. Borczon died in 1998, to honor his commitment to education, a fund was established with Columbus Regional Hospital Foundation to award scholarships to hospital employees who are seeking professional development in a health-related career through post-secondary education.

To qualify for a scholarship, an applicant must meet the following guidelines:

♦ Be currently employed by Columbus Regional Health for a minimum of one year, as of April 1, 2016
♦ Must have worked at least an average of 40 hours per pay period over the last 12 months
♦ Be admitted to an accredited post-secondary program
♦ Be seeking a degree in a health-related field
♦ If selected as a finalist, applicant must be available for interview by the Scholarship Committee the morning of:

Friday, May 6, 2016

♦ If selected as a scholarship recipient, must agree to continue employment at Columbus Regional Health for at least two years from initial receipt of scholarship.
♦ Two Character Recommendations required – one of which must come from applicant’s current supervisor – not a past supervisor.

Four winners will each receive a $3,000 scholarship, payable in two installments to their respective school. An initial payment of $1,500 will be given the first year, and the remaining $1,500 may be renewed by each recipient the following year or within five years of the original award as long as initial qualifications are still met. Two-year employment agreement is effective from the date the school receives the final payment.

Award winners will be selected based upon need, quality and completeness of application, timeframe for completion of program, and academic performance or potential. Applicants are required to attach a copy of their completed FAFSA.

Eligible employees are invited to pick up an application in the Hospital Foundation office or the application can be downloaded from the CRH Intranet. Applications should be submitted to the Foundation Office by 5:00 p.m. on Monday, April 18, 2016. Finalists will be contacted on April 29, 2016 to set up an interview for Friday, May 6, 2016.

Scholarship recipients will be notified by telephone on Monday, May 9, 2016, and announcements will be made through CRH media and The Republic newspaper.
Applicant Checklist for requirements:

____ Hire Date (CRH employee for 1 yr. as of 4/1/16)
____ Has worked at least an average of 40 hours/pay period over the last 12 months
____ FAFSA attached
____ Current transcript attached
____ Financial information complete
____ Essay complete
____ Ensure (2) Character Recommendation forms have been returned to Foundation
   (one must come from applicant’s current supervisor - not a past supervisor)
Applicant Information:

Name_________________________________________ Date _____________
Home Address____________________________________ Phone ___________
City, State, Zip____________________________________ Age _____________
Marital Status ________ Hire Date _____________ CRH Phone ________
CRH Dept. Name ______________ Present employment status ____________________

Have you ever received the Robert Borczon Memorial Scholarship before? Yes____ No____

Academic Background:

High School: ___________________________ Year of Graduation: __________
Do you have previous college experience: ____Yes _____ No
If so, please indicate: Year of Graduation: __________ Degree Earned: __________
GPA: __________
College currently enrolled at: ________________ GPA to date (in current program):________
Area of study or degree program: ________________ Anticipated graduation date:________

*PLEASE ATTACH A COPY OF YOUR MOST CURRENT TRANSCRIPTS FROM ALL COLLEGE EXPERIENCES.

Community/Volunteer Experience: (Please list all volunteer activities; they need not be related to health care. Attach extra sheet if necessary)

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Financial Needs:

Total family annual income (pre-tax): $________________________
Number of people in the household: ____________________________
Number of people in household pursuing college education: ________________
How do you anticipate paying for your degree?

<table>
<thead>
<tr>
<th>Total Financial Needs for Two Years:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$______</td>
</tr>
<tr>
<td>Books/fees</td>
<td>$______</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Source of Funds:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>From personal earnings</td>
<td>$______</td>
</tr>
<tr>
<td>From other grants, savings, or scholarships</td>
<td>$______</td>
</tr>
<tr>
<td>From loans</td>
<td>$______</td>
</tr>
<tr>
<td>From CRH tuition reimbursement</td>
<td>$______</td>
</tr>
</tbody>
</table>

REQUIREMENT - Please complete and attach a copy of your Free Application for Federal Student Aid (FAFSA). The FAFSA application can be downloaded at www.fafsa.ed.gov.

NOTE: If you would like assistance in completing the application, the Foundation office is happy to assist you (X5100).

Work Experience:
1. Name of Employer:_________________________ From:_____ To:________
   Duties________________________________________________________________________
   Why did you leave?________________________________________________________________

2. Name of Employer:_________________________ From:_____ To:________
   Duties________________________________________________________________________
   Why did you leave?________________________________________________________________

3. Name of Employer:_________________________ From:_____ To:________
   Duties________________________________________________________________________
   Why did you leave?________________________________________________________________

Student Essay:
Please submit your essay on a single sheet of paper, typed and double-spaced. The essay should reflect who you are as a person; why you are pursuing this degree; and the impact obtaining this degree will have on your life, your community, and/or Columbus Regional Hospital. Include information about why the Robert Borczon Memorial Scholarship is important for your success or how the Scholarship will help you succeed. Please also include anything else you would like the Committee to consider that could positively impact your application. Essays will be judged primarily on content, but good grammar and professional presentation are important, too. Candidates are often so closely qualified that the committee may use this essay to select the recipient.
Columbus Regional Health Foundation
Robert Borczon Memorial Scholarship
2016

Character Recommendation for Application Process
(APPLICANT’S CURRENT SUPERVISOR)

Employee Name:__________________________________________________________

Name of Recommender (Supervisor):__________________________________________

Note to Recommender:

Please complete this sheet and return it directly to the Hospital Foundation:

Columbus Regional Health Foundation
2400 E. 17th Street
Columbus, IN 47201

How many years have you known the student/employee?____________________

In what relationship?_____________________________________________________

What are the student’s most distinguishing characteristics? Include supporting examples.

_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Additional Comments:

_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
Columbus Regional Health Foundation
Robert Borczon Memorial Scholarship
2016

Character Recommendation for Application Process

Employee Name:__________________________________________________________

Name of Recommender:___________________________________________________

Note to Recommender:

Please complete this sheet and return it directly to the Hospital Foundation:

Columbus Regional Health Foundation
2400 E. 17th Street
Columbus, IN 47201

How many years have you known the student/employee?______________________

In what relationship?_____________________________________________________

What are the student’s most distinguishing characteristics? Include supporting examples.

_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Additional Comments:

_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________